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4 February 2021*

NOTICE OF MEETING

A meeting of the **HELENSBURGH AND LOMOND COMMUNITY PLANNING GROUP** will be held by **SKYPE** on **THURSDAY, 11 FEBRUARY 2021** at **10:00 AM**, which you are requested to attend.

Douglas Hendry
Executive Director

BUSINESS

1. WELCOME AND APOLOGIES

2. DECLARATIONS OF INTEREST

3. MINUTES

- (a) Meeting of the Helensburgh and Lomond Area Community Planning Group held on Thursday, 5 November 2020 (Pages 5 - 14)

4. UPDATE ON A83

Update by Local Network Manager, Transport Scotland

5. PARTNERS UPDATES

- (a) Police Scotland Update (Pages 15 - 16)

Update by Inspector Roderick MacNeill, Police Scotland

- (b) Scottish Fire and Rescue Service Update (Pages 17 - 22)

Update by Watch Commander/Local Authority Liaison Officer, Scottish Fire and Rescue Service

- (c) Department for Work and Pensions Update (Pages 23 - 26)

Update by Customer Service Leader WS Inverclyde/Argyll & Bute,
Department for Work and Pensions

- (d) Argyll and Bute Third Sector Interface Update (Pages 27 - 28)

Update by Strategic Development Manager, Argyll and Bute Third Sector
Interface

- (e) Helensburgh Community Council Update (Pages 29 - 30)

Update by Helensburgh Community Council

- (f) Garelochhead Community Council Update (Pages 31 - 32)

Update by Garelochhead Community Council

- (g) Opportunity for verbal updates from Area Community Planning Group
Partners involved in resilience projects relating to the Covid-19 response

- (h) Opportunity for general verbal updates from Area Community Planning
Group Partners

6. COVID-19 STAY AT HOME GUIDANCE (Pages 33 - 36)

Scottish Government Guidance as of 19 January 2021

7. UK WITHDRAWAL FROM EU

- (a) Argyll and Bute Seafood Sector Sustainability (Pages 37 - 38)

Letter from Council Leader to Secretary of State for Scotland

- (b) Opportunity for verbal updates from Community Planning Partners on
impact of UK withdrawal from EU

8. COMMUNITY FOCUS

- (a) Males Tales

Update by John Lewis, Males Tales

9. INFORMAL CAMPING (Pages 39 - 44)

Report by Economic Growth Officer, Argyll and Bute Council

10. BASECAMP DEMONSTRATION (Pages 45 - 48)

Demonstration by Community Planning Officer, Argyll and Bute Council

11. GAELIC DEVELOPMENT ACROSS ARGYLL AND BUTE (Pages 49 - 52)

Report by Gaelic Development Worker, Argyll and Bute Council

12. COMMUNITY PLANNING PARTNERSHIP MANAGEMENT COMMITTEE UPDATE
(Pages 53 - 56)

Report by Committee Manager, Argyll and Bute Council

13. AREA COMMUNITY PLANNING GROUP GOVERNANCE

- (a) Annual Update of Terms of Reference, Membership and Future Meeting Dates (Pages 57 - 68)

Report by Community Planning Officer, Argyll and Bute Council

14. DATE OF NEXT MEETING

The next meeting of the Group will take place at 10.00am on Thursday, 20 May 2021.

Helensburgh and Lomond Community Planning Group

Contact: Iona Campbell, Senior Committee Assistant - 01436 658 801

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**MINUTES of MEETING of HELENSBURGH AND LOMOND COMMUNITY PLANNING GROUP held
by SKYPE
on THURSDAY, 5 NOVEMBER 2020**

Present: Laura Cameron, Gibson Hall (Chair)
Albert Bruce, Scottish Fire and Rescue Service (Vice-Chair)
Kirsty Moyes, Argyll and Bute Council
Councillor Lorna Douglas, Argyll and Bute Council
Ruth Cairns, Argyll and Bute Council
Colin Crichton, Live Argyll
Samantha Campbell, Argyll and Bute HSCP
Inspector Roderick MacNeill, Police Scotland
Allan Comrie, Strathclyde Partnership for Transport
Christine Woods, Grey Matters Active Ageing
Fiona McLeod, Plastic Free Helensburgh
Angela Anderson, Plastic Free Helensburgh
Janice Kennedy, Scottish Enterprise
Morevain Martin, Garelochhead Station Trust
MSYP Rosie Sumsion, Helensburgh and Lomond Youth Forum
Susan MacRae, Skills Development Scotland
Jayne Burnett, Visiting Friends
Andrew Galloway, Helensburgh Advertiser

Iona Campbell, Argyll and Bute Council (Minutes)
Adele Price-Williams, Argyll and Bute Council (Back-up Minutes)

1. WELCOME AND APOLOGIES

The Chair welcomed everyone to the first virtual meeting of the Helensburgh and Lomond Area Community Planning Group and outlined the procedure for the meeting.

Apologies for absence were intimated on behalf of:

Samantha Somers, Argyll and Bute Council
Stuart MacDonald, Scottish Fire and Rescue Service
Colin Wilson, Local Government Boundary Commission
Sephton MacQuire, Dunbritton Housing Association
Sophia McArdle, Ministry of Defence

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

(a) Meeting of the Helensburgh and Lomond Area Community Planning Group held on Thursday, 6 February 2020

The Chair advised that unfortunately the Minutes of the previous meeting of the group were not yet available due to staffing issues within the Admin team of the

Scottish Fire and Rescue Service during the ongoing pandemic, however Minutes would be circulated to the group when available and staffing levels allow.

4. COMMUNITY PLANNING PARTNERSHIP MANAGEMENT COMMITTEE UPDATE

The Group considered a briefing note which related to the virtual meeting of the Community Planning Partnership Management Committee which met on 23 September 2020.

The Chair noted that the CPP Management Committee had appointed a new Chair and outlined the information held within the briefing note, particularly noting the issues raised around campervans and wild camping and advised that a sub group had been set up around this. The Chair advised that the Area Community Planning Groups continue to feed into the CPP Management Committee and any issues raised at this meeting could be brought to their attention as required.

The Chair noted that it was unfortunate that the meeting of the group in August had been cancelled, however this had been the case across all Area Community Planning Groups and it was hoped that virtual meetings would work well as an alternative. The Chair advised that a Basecamp demonstration was still being progressed as a way for partners to keep in touch between meetings of the group.

Decision

The Helensburgh and Lomond Area Community Planning Group noted the briefing note.

5. COMMUNITY FOCUS

(a) Visiting Friends

Jayne Burnett provided information in relation to Visiting Friends, a volunteer befriending service in the Helensburgh and Lomond Area which was set up in 2013 as a project under TSI, and had been registered as a charity since 2018. Jayne advised that the organisation match volunteers with one client at a time, and at any given time the organisation may have between 30-35 matches on their books. Jayne provided details of research on the benefits of friendships in relation to people's physical and mental health, noting that befriending was particularly useful for those who were not interested in joining groups or those who had chronic conditions or a lack of time which could leave them more susceptible to isolation and loneliness.

Jayne advised that Visiting Friends take referrals from the HSCP, individuals and their families. During the Covid19 pandemic, the organisation had had to respond to changing advice and had supported volunteers to safely meet with their matches where possible. Jayne noted that volunteers were trained to recognise potential Adult Protection issues and to be aware of healthy boundaries when volunteering, and as such volunteers often act as an early warning system for any changes within their friends.

Jayne outlined the activities which had been undertaken by volunteers during the pandemic and the safety measures which were put in place around this to make clients comfortable, avoid any issues and to remain in keeping with guidance. Jayne gave details of the ways in which the organisation had to adapt during the pandemic

and lessons that had been learned from this, noting that it had involved a huge amount of effort from staff and volunteers and that it would be difficult to provide the same level of support without an increase in resources during a potential second period of lockdown.

Jayne advised that the group had felt supported by Argyll and Bute council due to the weekly meetings held and assistance with applying for funding, however the group had been disappointed at the lack of contact or support from the HSCP. Jayne noted that in particular it would have been helpful to receive information around new services which had been made available and how people could contact their doctor or hospital for non-Covid related healthcare. Jayne expressed concern that the differences between guidance and law made the role of the organisation very challenging and she felt it was important to have clear advice on what could and could not be done by volunteers, noting that befriending in particular was a grey area in terms of it being classed as a lifeline service. It was suggested that the issue raised around whether the role of a befriender was seen as essential be raised with the Management Committee and clarity sought around this, Jayne agreed that it would be helpful to receive clarity around this to provide volunteers comfort and ensure that they were safe in the mind-set that what they were doing was valuable and within the realms of the law.

Morevain Martin, Garelochhead Station Trust, noted that she was in agreement that more information should be provided to volunteer organisations as they are contacted frequently by their members for information and with questions around the current guidance and reiterated that the lack of communication around this had been disappointing. It was agreed that this issue also be raised with the Management Committee and that a request be made for more frequent updates to be provided to voluntary organisations. Samantha Campbell also agreed that she would raise this matter at the upcoming meeting of the Caring for People group.

Decision

The Helensburgh and Lomond Area Community Planning Group agreed:

1. to note the contents of the presentation;
2. that the issue raised of a lack of clarity and guidance around befriending be brought to the next meeting of the Community Planning Partnership Management Committee; and
3. that the issue raised of a lack of communication with voluntary organisations be brought to the next meetings of the Caring for People group and the Community Planning Partnership Management Committee.

6. PARTNERS UPDATES - COVID-19 RESPONSE

The Chair advised that she was aware that the ongoing Covid19 pandemic had had a major impact on many community groups, noting that some community groups had been unable to complete their usual activities while others had been busier than ever. The Chair noted that a number of written responses had been received from organisations around their Covid19 response which were available in the agenda pack for people to read at their own leisure, however she would also invite anyone who wished to speak to their own experience with Covid19 to do so.

(a) **Third Sector Interface**

The Group considered an update from the Argyll and Bute Third Sector Interface (TSI) which detailed their response to Covid-19 which included supporting charities, social enterprises, community groups and encouraging volunteering.

Decision

The Helensburgh and Lomond Area Community Planning Group considered and noted the information provided.

(Reference: Report by Samantha Stubbs – Strategic Development Manager, Third Sector Interface, dated October 2020, submitted)

(b) **Health and Social Care Partnership - Caring for People Covid-19 Community Response**

The Group gave consideration to an update from the Health and Social Care Partnership (HSCP) in relation to the community response work of the Caring for People Tactical Partnership and local Caring for People Teams.

Samantha Campbell outlined the information contained within the report, noting the effort from Community Groups, the NHS and the Council to keep people safe and supported over the first period of lockdown. Samantha provided details of the variety of support which was available through the Caring for People group and noted that 990 people had registered to volunteer with the TSI for the Caring for People community response. Samantha expressed her thanks to all involved who had helped and noted that she hoped that this support would be available in future if required. Samantha advised that the Caring for People Project had been nominated for a Scottish Health Award under the Peoples Choice Award category and noted that people could vote by going to: www.scottishhealthawards.com before voting closed on 6th November 2020.

Kirsty Moyes advised that the Council were continuing to provide support in relation to Test and Protect enquiries, working with community organisations and volunteers to fulfil requests for support. Kirsty highlighted that support was still available to those who required it through this service.

Decision

The Helensburgh and Lomond Area Community Planning Group considered and noted the information provided.

(Reference: Report by Alison McGrory - Health Improvement Principal, Health and Social Care Partnership, dated 5 November 2020, submitted)

(c) **Garelochhead Station Trust**

The Group considered an update from the Garelochhead Station Trust which detailed their response to Covid-19 which included supporting the Caring for People community effort, delivering comprehensive online services, providing information by post to those without internet, providing face to face support to trustees and providing birthday cakes to local members.

Morevain Martin advised that Garelochhead Station Trust were holding a two day event on the 6th and 7th of November outside Gibson Hall where people could record their memories of loved ones and tie them to a memory tree. The tree would remain outside Gibson Hall until the 8th of November, when it would be moved to the Station for people to view.

Decision

The Helensburgh and Lomond Area Community Planning Group considered and noted the information provided.

(Reference: Report by Morevain Martin, Garelochhead Station Trust, submitted)

(d) **Opportunity for verbal updates from Area Community Planning Group Partners involved in resilience projects relating to the Covid-19 response**

Susan MacRae, Skills Development Scotland (SDS)

Susan MacRae introduced herself as the new Area Manager for Skills Development Scotland, having been in post since March and noted that she would be happy to provide an update on the work of SDS over this period. Susan advised that the primary focus of SDS is to provide advice and guidance to those who are undertaking career changes and noted that due to the Covid19 pandemic much of this support had been provided virtually or online. Susan noted that a lot of work had been carried out with the education and employability teams within the Council and work had been undertaken with young people leaving school to ensure that they were supported and aware of the options available to them. Susan advised that following the return of schools in August, some support had been delivered face to face where possible and in keeping with national guidance.

Susan noted that a national helpline had been launched and advised that she would encourage anyone who was unemployed or facing redundancy to phone this number. Susan provided further details around work carried out with DWP partners, the Scottish Government Training Transition Fund, virtual youth hubs, the 16-25 cohort and the focus on short sharp interventions for retraining.

Susan noted that help was available via the national helpline on 0800 917 800 or by using the My World of Work website at www.myworldofwork.co.uk.

Ruth Cairns, Argyll and Bute Council

Ruth Cairns provided an update in relation to Community Learning and noted that aside from moving much of the learning process online, a large amount of work has been carried out by the team in connection with the local Digital Connections and national Digital Inclusion projects. Ruth provided details of the projects and noted the requirement for devices for children who were undertaking home learning during the first period of lockdown and also for those who were isolated and required support with connectivity and learning how to use the devices which was provided via the Digital Inclusion project and support from Digital Champions.

Colin Crichton, Live Argyll

Colin Crichton advised that Live Argyll were in the process of following a phased reopening plan, noting that swimming lessons had recently been reintroduced and requests had been made for an enhanced fitness class programme. Colin noted that libraries continued to operate in phase 3 of the reopening plan, with people allowed to browse and use a click and collect service. Colin advised that Victoria Hall remained closed with no national guidelines around reopening at that time.

Colin noted that a new price list and accreditation scheme had been put in place for community groups which afforded any affiliated community group a 20% discount on Live Argyll prices. Colin provided details of a virtual event celebrating music in March 2021, made possible as part of a funding award from Creative Scotland. Colin advised that Live Argyll had invested in Borrow Box, an audio learning service, which had proved to be very popular over the past 7 months. Colin noted that it was hoped that a Live Argyll virtual programme would commence in December for Argyll Active customers, as well as those shielding and with long term conditions as part of an HSCP scheme.

Allan Comrie, Strathclyde Partnership for Transport (SPT)

Allan Comrie advised that the ongoing message during the pandemic had been for people to avoid using public transport, this had caused problems for SPT as well as rail and bus operators. Allan noted that one of the main issues which SPT had tried to focus on was ensuring that any bus service to an NHS location was operated and noted that this had largely been well managed, particularly to the Vale of Leven hospital.

Allan noted that SPT had faced issues around various elements of the guidance which was in place such as the use of face coverings and advised that exemption cards could be obtained at www.exempt.scot . Allan praised Argyll and Bute Council for continuing to operate a school bus service in a safe manner and largely as normal. Allan provided further details around some delays experienced with capital programmes relating to bus and cycle infrastructure, noting that services had been considerably reduced due to the health and safety guidance issued. .

Inspector Roderick MacNeill, Police Scotland

Inspector MacNeill advised that despite the ongoing Covid19 pandemic, Police Scotland have retained a good level of resources with minimal absence. Inspector MacNeill noted that during the strict lockdown the vast majority of people had adhered to the no travel guidance and detailed the steps which had been taken by the Police to encourage and educate people, taking enforcement only where necessary. Inspector MacNeill outlined details of the issues which had occurred in relation to the high number of visitors to the area, particularly around the National Park during the summer months and advised that a lot of partnership working had been undertaken with the National Park around camping, littering and traffic management.

Inspector MacNeill advised that there was an increase in traffic within pubs in the area due to people visiting from the neighbouring West Dunbartonshire local authority which had been placed in tier 3, while Argyll and Bute had been placed in

tier 2. Inspector MacNeill noted that pubs had seen a lift in business, however there had been no police issues around this, although this would continue to be monitored.

Inspector MacNeill advised that Police would likely be returning to a presumption of non-attendance as Covid19 numbers continue to rise, noting that this meant that low level matters would be dealt with over the phone by a resolution team and would negate the need for officers to attend addresses unnecessarily and help avoid risk of infection or spreading same. Inspector MacNeill emphasised that anything requiring officer attendance would still receive it and PPE was available to allow officers to be within the address of Covid-positive people if required. Inspector MacNeill advised that during the strict lockdown, warrant activity had been curtailed, however this had now resumed with good results. Inspector MacNeill advised that Anti-Social Behaviour figures had risen this year because all calls for people reporting breaches of Covid guidance were recorded as public nuisance calls, however people were phoning for the correct reasons and there was little which could be done about this.

Inspector MacNeill advised that Community Council meetings had largely continued virtually and he had continued to e-mail reports monthly and take feedback from these meetings. Inspector MacNeill noted that the Police response had varied throughout the year as guidance and legislation was varied and amended to give them more powers, advising that this could change again during a prospective second full lockdown, however Police Scotland would continue to take guidance from Scottish Government and respond as required. Inspector MacNeill reiterated that the vast majority of people within the area had been complying with guidance and there had not been reports of a lot of house parties or large gatherings.

7. UPDATES BY COMMUNITY PLANNING PARTNERS

(a) Health and Social Care Partnership - Public Health Update

The Group gave consideration to an annual report for 2019/20 which highlighted Health and Wellbeing in Argyll and Bute. Samantha Campbell outlined details within the report, particularly highlighting the launch of the Living Well strategy as well as the Cool to Talk online service for young people.

Discussion took place around the provision of a Covid19 vaccine and it was agreed that a further paper be brought to the next meeting of the Group to outline the progress and prospect of a vaccine.

Decision

The Helensburgh and Lomond Area Community Planning Group:

1. considered and noted the information provided; and
2. agreed that a further paper would be brought to the next meeting of the Group in relation to the progress and prospect of a vaccine for Covid19.

(Reference: Report by Alison McGrory - Health Improvement Principal, Health and Social Care Partnership, dated 5 November 2020, submitted)

(b) Opportunity for verbal updates from Area Community Planning Group Partners

Christine Woods, Grey Matters Active Ageing

Christine Woods advised that Grey Matters Active Ageing had recently become a charity and noted that it was hoped that a premises which had been secured on West Princes Street in Helensburgh would soon be available for use by the group. Christine noted that Alison Gildea was leading the 1000 Voices project and that Irene Stevenson was the chairperson for the group and could be contacted for any further information. Christine expressed her thanks to everyone in terms of the tremendous support received, noting that she would echo the sentiments expressed by Jayne and Morevain earlier in the meeting regarding the benefits of increased communication.

Fiona McLeod, Plastic Free Helensburgh

Fiona McLeod advised that there was not much to report in terms of the group as much of their work required to be done face to face. Fiona noted that the Facebook group had remained active and virtual litter picks had been encouraged, however at present the group were focusing mainly on reorganising and reworking their constitution.

MSYP Rosie Sumsion, Helensburgh and Lomond Youth Forum

MSYP Rosie Sumsion advised that in terms of the Scottish Youth Parliament, there were usually three sittings each year in person, however this had not been possible due to lockdown restrictions. MSYP Sumsion noted that the AGM had been held recently, where a new chair, vice chair and board were appointed. MSYP Sumsion advised that the annual campaign of the SYP this year would focus on the Covid response in relation to the rights of young people. MSYP Sumsion noted that she would be interested to view the results of the ongoing consultation and noted that she was very grateful for the updated stance by the SQA on exam results following a period of concern.

MSYP Sumsion enquired as to the what difference new UNCRC legislation would make to decision making and engagement within the Community Planning Partnership framework and it was agreed that this would be raised at the next Community Planning Partnership Management Committee meeting.

8. UK WITHDRAWAL FROM THE EU

A report on the Council and the Health and Social Care Partnership's response to the UK's withdrawal from the European Union was before the Group for consideration.

Decision

The Helensburgh and Lomond Area Community Planning Group agreed:

1. to note the contents of the report; and
2. that any comments or questions in relation to the Council and Health and Social Care Partnership's response to the UK's Withdrawal from the EU should be fed back to the Chair, Vice Chair, Kirsty Moyes or Iona Campbell to raise as appropriate at the next Community Planning Partnership Management Committee meeting.

(Reference: Report by Chief Executive, dated 21 October 2020, submitted)

9. LOCAL GOVERNMENT BOUNDARY COMMISSION PROPOSALS

The Group considered a report which advised of the Boundary Commission for Scotland's proposals for the Argyll and Bute area.

The Chair outlined the proposed changes to wards in the Helensburgh and Lomond Area, noting that it was hoped that further information would be available in due course, and invited any comments on the proposals. Discussion took place around the potential reasons for a proposed decrease in the number of councillors for the area and it was agreed that the Chair and Vice Chair would attempt to confirm whether this was due to a population decrease in the area.

Decision

The Helensburgh and Lomond Area Community Planning Group agreed:

1. to note the contents of the report;
2. that any further comments or queries in relation to the proposals should be fed back to the Chair and Vice Chair; and
3. that the Chair and Vice Chair would attempt to confirm if the reason for a proposed reduction in the number of councillors was due to a population decrease in the area.

10. DATE OF NEXT MEETING

The Group noted that the next meeting of the Helensburgh and Lomond Area Community Planning Group would take place by on Thursday, 11 February 2021.

The Chair and Vice-Chair thanked everyone for attending the first virtual meeting of the Helensburgh and Lomond Area Community Planning Group and thanked all attendees for their assistance in making the meeting a success. The Chair highlighted that as it was the first virtual meeting of the group it had operated to a condensed agenda, however if anyone would like to see anything discussed in more depth at a future meeting of the group to please feel free to raise this.

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Helensburgh and Lomond Area Community Planning Group

Business as usual for the Police as you would expect, crime figures remain favourable in the Helensburgh and Lomond area.

Latest figures, which are consistent throughout the pandemic, show a substantial rise in public nuisance type calls. This rise is down to reports of breaches of covid legislation through the year. Range from house gatherings to persons travelling into and through the area in breach of travel restrictions.

We did experience high numbers of visitors, this has lessened as we have moved into higher levels of restrictions. It was resource intensive when A&B sat in tier 2 while other areas were in higher tiers. Numerous persons required to leave having travelled from a higher tier area.

Police Scotland have maintained the 4 x E's policing response:

Engage

Encourage

Educate

Enforce

Over recent weeks, since the whole country entered tier 4 restrictions, we have continued to engage with people attending at recognised areas for walking etc. On occasion, people have been at certain locations with a flagrant disregard for the travel restrictions having arrived from out with A&B. These individuals have been charged and issued with fixed penalties and we will continue to police the area in this manner.

People are permitted unlimited exercise and we fully respect that.

I fully appreciate the argument that people, on occasion, are visiting quieter areas to walk etc. but it is unnecessary travel and if everyone was to act in this way these areas would be overrun increasing the risk of transmission of the virus.

My resources remain very good, effect by covid or other seasonal illnesses has been minimal, we are working very hard to keep our staff safe and have had no transmission of the virus within the workplace. PPE is readily available when and if required to all officers.

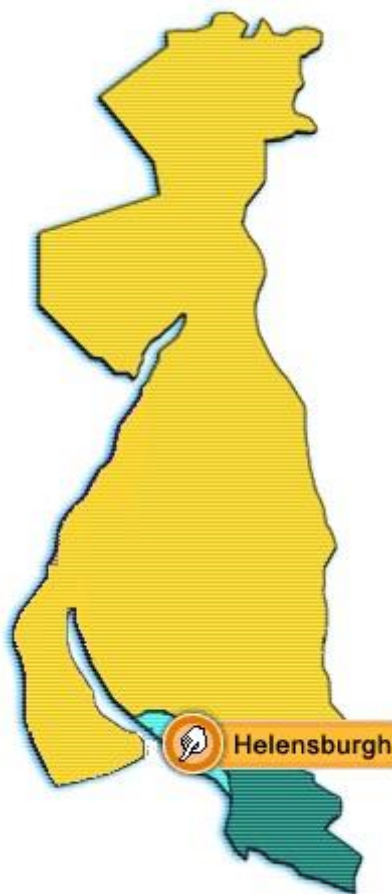
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Helensburgh and Lomond Q3 Report

2020/21



Helensburgh and Lomond Incidents Q3

H&LS – Helensburgh & Lomond South. HC – Helensburgh Central. LN – Lomond North

Incidents	H&LS 19/20	HC 19/20	LN 19/20	Total 19/20	H&LS 20/21	HC 20/21	LN 20/21	Total 20/21	=-/
Total	17	46	28	91	11	41	13	65	-26
Fire Fatalities	0	0	0	0	0	0	0	0	0
Non-Fatal Fire Casualties	0	1	0	1	0	0	0	0	-1
Accidental Dwelling Fires	1	3	1	5	3	1	2	6	+1
7KPI's									
Deliberate Fires	1	4	3	8	2	4	1	7	-1
Accidental Fire	1	3	5	9	3	3	2	8	-1
Fatal and Non-fatal fire casualties	0	1	0	1	0	0	0	0	-1
Non-Domestic fires	0	0	1	1	0	1	0	1	0
Special Services Incidents	3	9	5	17	0	8	3	11	-6
RTC Casualties	0	5	6	11	0	0	0	0	-11
False alarms	12	30	15	57	6	26	7	39	-18

** On 27/11/20 SFRS were mobilised to assist SAS in Lochgoilhead with an unconscious casualty who unfortunately was confirmed as a fatality. Further detail is included below in Incidents of Note.

Incidents of Note**Arrochar****Primary Fires – Nil****Secondary Fires**

18/10/2020	01:16:00	Kirkfield Place	Derelict vehicle. Malicious Police requested
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Special services

22/10/2020	16:15:00	Arrochar	SAS requesting crews to open padlock at Sloy Power station - Crews also assisting SAS with cyclist who had fallen of his bike
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Cove**Primary Fires**

15/12/2020	17:43:00	Rosneath	Fire in electrical consumer unit. Extinguished before arrival of SFRS.
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Secondary Fires

04/12/2020	20:33:00	Gare Road, Rosneath	Bonfire in garden
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Special Services

11/11/2020	10:59:00	Broom Road	Elderly lady fallen. Suspected hip injury. Daughter IA awaiting arrival of SAS
15/11/2020	14:48:00	Fairfields Gardens, Kilcreggan	Female Fallen in back garden - Suspected broken leg - O2 administered awaiting SAS - Casualty taken to RAH by SAS

Garelochhead**Primary Fire**

01/10/2020	23:33:00	Finnart Ocean Terminal	Small fire in lamp post - Extinguished prior to arrival of SFRS by isolation
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Secondary Fires - Nil**Special Services**

26/12/2020	19:49:00	Main Street	Rainwater coming down hillside into property. FF's diverted water from property
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Lochgoilhead**Primary Fires - Nil****Secondary Fires - Nil****Special Service**

27/11/2020	23:48:00	Lochan	Medical Assistance - Casualty not conscious and not breathing - SAS IA CPR and defib in use - Confirmed Fatality
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Helensburgh**Primary Fires**

17/10/2020	19:07:00	Quarry Knowe, Rhu	Extinguished before arrival of SFRS. Petrol container against building on fire
24/10/2020	09:44:00	Sinclair Street	1 Electrical Pole on fire - Scottish power requested - fire extinguished prior to arrival of SFRS
26/10/2020	09:03:00	Camis Eskan House	House of Corolla - Small fire extinguished prior to arrival of SFRS
01/11/2020	15:08:00	Rhu Road Higher	Small fire on bench extinguished prior to arrival of SFRS
04/11/2020	13:34:00	Drumadoon Drive	Fire in roof space of single storey dwelling - 4BA 1HRJ 1MJ TIC
12/11/2020	11:56:00	Campbell Street	Extinguished before arrival of SFRS
11/12/2020	18:48:00	Clyde Court, West Clyde Street	House of Holden - extinguished before arrival
11/12/2020	00:09:00	Inverlauren Farm	Fire in kitchen of single storey farmhouse
25/12/2020	14:22:00	Dick Quad	Fire in kitchen of ground floor flat. Extinguished by hose reel

Secondary Fires

17/10/2020	15:58:00	Hermitage Park	Refuse in park behind trees
18/11/2020	18:20:00	West Montrose Street	Refuse - Within Duchess Woods
29/12/2020	21.00.00	Maitland Street	Bin on fire

Special Services

04/10/2020	17:04:00	Queen Street	Gain Access
14/10/2020	14:44:00	Fire Station	Ring removal
31/10/2020	15:12:00	West Clyde St	Dangerous Structure - Window loose due to wind
21/11/2020	06:52:00	West Argyle Street	Gain Access for SAS - 95YO on the floor
08/12/2020	04:09:00	Clyde Court, West Clyde Street	85 year old female fallen. SAS in attendance
19/12/2020	14.48.00	Fire Station	Remove ring from female
26/12/2020	18:27:00	Adelaide Street	Assist Police to gain access.
28/12/2020	19.41.00	Kings Crescent	Elderly female fallen cuts to arms conscious and breathing

Community Safety Activity - 01/10/20 to 31/12/20

Home Fire Safety Visits (Q3)			
Station	Home Fire Safety Visits	High Risk Visits	HFSV with Smoke Detection Fitted
Helensburgh	41	22	16
Garelochhead	3	2	1
Cove	4	4	2
Lochgoilhead	1	1	0
Arrochar	0	0	0
TOTAL	49	29	19

Community Safety Activity

- Post Domestic Incident Response (PDIR) – 11
- Fire Safety Talks – Firework Presentations – Due to Covid-19 were unable to go into schools so we integrated our presentations into Education networks and remotely supported schools with the presentations
- Continue to deliver Fire Safety advice via telephone and provision of smoke detection where none is fitted. HFSV's are carried out where there is a threat of fire from criminal activity
- Represented on the MARAC for those affected by domestic Violence
- Continue to support "Make the Call" Campaign

DWP Update – Jan 2021

Argyll and Bute

Stats/MI (Recorded as of 12th Nov 2020)

Office	Total UC Claimants	Conditionality groups					
		Preparing for work	Planning for work	Working – No requirements	No work Requirements	Working – With requirements	Searching for Work
Oban	2059	49	32	537	302	352	791
Campbeltown	956	25	13	204	189	163	362
Dunoon	1126	33	15	197	237	198	440
Rothesay	658	32	16	90	149	98	276
Helensburgh	1327	45	14	270	261	208	532

Flexible Support Fund – through DWP Dynamic Purchasing System

We have continued to procure support through the pandemic for our Health customers, 18-24, 25+ customer groups to support them into work or nearer the labour market.

Job Finding Support – Started 11th January 2021

Job Finding Support (JFS) is designed to help those who have recently become unemployed (up to 13 weeks), who may not need extensive support but would benefit from personalised support and advice to help them re-enter employment quickly and to improve the likelihood of securing sustainable paid employment

Job Finding Support will help claimants to develop their job finding and job application skills, increasing their ability to quickly secure replacement employment

Participants will be offered a minimum of 4 hours tailored '121' digital support, plus at least one online group session. In most cases this will be completed within 10 working days and in all cases will be completed within 20 working days

The service offered will include but not be limited to:

- A mock interview
- A digital online group session

- Help to identify their transferable skills
- Sector specific job advice (particularly the growth sectors)
- Job matching to suitable vacancies and advice/links about suitable employers

Job Entry Targeted Support – Starting 25th January

The primary objectives of Job Entry: Targeted Support (JETS) are to make support available to people who have been out of work and in receipt of benefit for at least 13 weeks, to help them gain paid employment, maximise the opportunities to support people to find work. Support each participant to develop realistic job goals and career paths; identify suitable and achievable steps to realise these goals. Ensure each participant receives tailored quality support to overcome barriers to securing employment in the prevailing local labour market sector conditions, including sign posting to other support available. Ensure providers work closely with employers, local partners and services to respond to key events or labour market changes with positive and innovative solutions

Kickstart

The Kickstart Scheme provides funding to create new job placements for 16 to 24 year olds on Universal Credit who are at risk of long term unemployment. Employers of all sizes can apply for funding which covers:

- 100% of the [National Minimum Wage](#) (or the [National Living Wage](#) depending on the age of the participant) for 25 hours per week for a total of 6 months
- associated [employer National Insurance contributions](#)
- employer minimum automatic enrolment contributions

Employers can spread the start date of the job placements up until the end of December 2021.

A Kickstart Scheme application must be for a minimum of 30 job placements. If a single employer cannot provide this many job placements, they can find a Kickstart gateway, such as a local authority, charity or trade body for help applying.

Further funding is available for training and support so that young people on the scheme can get a job in the future.

Work coaches match customers to the live vacancies.

Restart Programme

Not a lot of information on this so far – due to start in Summer 2021

Once we have more info I will provide this to the group.

Help to find work for 18-24 year olds

There is a dedicated team of work coaches who work with customers aged 18-24 to help them to find a job, work-related training or an apprenticeship through the Youth Offer. This has been published on gov.uk and can be found here:

<https://www.gov.uk/guidance/help-to-find-work-for-universal-credit-claimants-aged-18-to-24>

As part of the wider youth offer, we have introduced the role of Youth Employability Coach as part of the Government's plans for economic recovery. The Youth Employability Coach will provide a holistic service for young customers with complex needs and require more intensive one-to-one support. We want to give dedicated support to those young people with the greatest needs and particularly want to avoid long term damage to young people's prospects.

Virtual Youth Hub

DWP have been hosting a Virtual Youth Hub for our customers since July 2019 which expanded to include partners in October 2019. The aim of a Youth Hub is to provide opportunities to train and develop skills, delivering individual wraparound support to ensure young people see a value in the world of work. The longer-term aim is that this will be hosted by a partner organisation and be supported by DWP staff.

Our Job Centres

All offices remain open to vulnerable customers and are compliant with social distancing Covid guidance, with staff working from home and in offices. Work coaches continue to engage with customers on a digital or telephone basis, or a blend of both, and our telephone lines remain open until 6.30pm.

Staff working in Oban Job Centre are participating in **Video Appointment Service** which offers video appointments to customers. From late autumn through a discussion with customers, the work coach check they have 'unlimited' home internet or 'unlimited' mobile data to ensure there is no cost to the customer, they have a suitable device as well as access to the appropriate web browsers. This is voluntary and participants can withdraw at any time. This has been well received by customers and work coaches alike and is helping to build rapport and trust as well as provide more visible support to their customers.

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Argyll and Bute Third Sector Interface Area Community Planning Group update – January 2021

Author: Samantha Stubbs – Strategic Development Manager
(samanthastubbs@argylltsi.org.uk)

Support to charities, social enterprises and community groups

Since April 2020, Argyll and Bute Third Sector Interface's Third Sector Support Team has provided support to almost 300 organisations, primarily relating to funding.

There were five key funds that were launched and awarded during 2020, that focussed primarily on supporting delivery during the COVID-19 global pandemic, as well as sustaining services unable to operate due to restrictions. Argyll and Bute performed very well in relation to other council areas of Scotland, and we believe that third sector organisations should be lauded for their ability to secure income, whilst delivering vital services to the most vulnerable people in our communities, during the biggest challenge many of us have faced during our lives.

Third Sector Organisations in Argyll and Bute secured almost £2.2 million in additional funding from those five sources. The Supporting Communities Fund received 31 successful applications from Argyll and Bute – this was the third highest grant rate in Scotland, behind Highland and Glasgow.

Additionally, there were 51 successful applications to the Third Sector Resilience Fund – this was the fourth highest number of successful applications, behind Glasgow, Edinburgh and Highland. There were also 18 successful applications to the National Emergencies Trust, which was the fifth highest number of successful applications behind Glasgow, Edinburgh, Highland and Fife.

Sustainability of third sector is discussed frequently, as is the need to reduce organisational reliance on grant funding for delivery of services. What COVID-19 has shown is that we have incredible services, delivering incredible work, however, where many organisations have relied upon community fundraising activities to generate an income, this has dealt some organisations a significant financial blow. Argyll and Bute Third Sector Interface will be making some exciting announcements later in the year in regards to supporting third sector organisations – we will update you again when we have more news.

The TSI are leading on two pieces of work within the Building Back Better programme; how do we build on the interest in volunteering during COVID for the benefit of communities and how are we more inclusive of younger volunteers within our communities, and how do we fund our key third sector organisations in a sustainable way.

Towards the end of 2020, we worked with the Community Development Team to carrying out a Training Needs Analysis with a view to planning training for third sector organisations and communities in the coming months. This will also feed into the Community Learning and Development plan, which is currently being developed with a range of partners across Argyll and Bute, including the TSI.

Organisations requiring assistance with anything from governance to funding (and a lot more besides!) can contact support@argylltsi.org.uk or phone 0300 303 4141 (Mon-Fri, 9-4).

**Argyll and Bute Third Sector Interface
Area Community Planning Group update – January 2021**

Author: Samantha Stubbs – Strategic Development Manager
(samanthastubbs@argylltsi.org.uk)

Volunteering

Our volunteering platform – volunteerargyllandbute.org – has now been made available for its original purpose, as a way for third sector organisations to recruit volunteers directly. Any organisation seeking to use volunteers within their organisation are welcome to sign up, and benefit from the inbuilt volunteer management system, at no cost! Community organisations can register at https://volunteerargyllandbute.org/vk/providers/registration_provider.htm.

The system is very easy to use, but for those who are less familiar with technology, our third sector support officers are there to help on 0300 303 4141.



Helensburgh Community Council

Report for Helensburgh and Lomond Area Community Planning Group
February 11th 2021

The community council continues to hold monthly meetings using Zoom. We have also run a set of very successful Webinars open to the whole community these have proved very popular. The current cycle is wide ranging and topics include Henry Bell and the Comet, The Climate Emergency, Recycling, Restoring Scotland's Ancient Woodlands, The Scottish Planning System and Live Argyll.

Our website has recently been upgraded.

Current local interests being pursued by the council include:

Monitoring the building of the new swimming pool and leisure centre

Helensburgh Pier

The removal and reinstatement of the skate park

Improving the provision of cycle paths in Helensburgh to encourage more active travel

The maintenance of the shrub beds in Colquhoun Square

Monthly beach cleans which will begin again in the spring

We are planning a celebration for the centenary of John Logie Baird's invention of television

The Planning Group holds meetings separately on zoom and monitors planning applications weekly.

Our work on A Vision for Helensburgh and the Innovation Hub at the library will recommence as soon as restrictions allow.

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Garelochhead Community Council Update

Hello Iona

A quick update from the Garelochhead Community Council as requested.

- The Community Council has continued to meet virtually during the pandemic and this has allowed us to continue to progress certain issues pretty well.
- We had 3 new members elected
- During the first lockdown the CC made available to the community
 - 340 face masks
 - 12 activity packs for kids
 - 50 fruit and veg boxes (for the over 80s)
 - a telephone helpline for anyone needing assistance
- We have been working with the community in Portincaple regarding the controversial planning application
- Speeding continues to be a major cause for concern and we recently invited Donna Lawson from the Council Roads team to attend one of our meetings to discuss the issue
- We're continuing to press for the Garelochhead cemetery gates to be repaired/replaced as well as the derelict building to be demolished
- We're working with the Helensburgh Access Trust team to explore potential new routes for the Three Lochs Way to reduce road walking, improve safety and create a link via Garelochhead.

Hope that gives a flavour of what we've been up to. If you have any questions please do get in touch.

All the best,

Hilary Worton

Secretary, GCC

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COVID-19: Stay at Home Guidance

To minimise the risk of spreading the virus, you must stay at home as much as possible.

You should only leave or remain outside your home for essential reasons like:

- ✓ Getting food or medicines
- ✓ Any medical need
- ✓ Exercise
- ✓ To provide support to a vulnerable person











In all settings, please follow relevant public health advice and requirements such as on the use of face coverings.

Please note that this guidance relates to all Level 4 areas. Full Stay at Home Guidance can be found at [Coronavirus \(COVID-19\): stay at home guidance](#).

Guidance covering level 3 areas can be found at [Coronavirus \(COVID-19\): local protection levels](#).

Socialising 	<p>A maximum of 2 people can meet outside their home for recreation and exercise if they are not from the same household. This applies to those 12 and over.</p> <p>No in-home socialising.</p> <p>It is against the law to consume alcohol in any outdoors public place.</p> <p>Marches, parades and static demonstrations are not permitted.</p>
Extended households	<p>Extended household arrangements continue for people who live alone, single parents and couples that do not live together.</p>
Shared parenting	<p>Children can move between their parents' homes - this includes both supervised and unsupervised contact.</p>
Travel and Transport 	<p>Only leave home if it's essential and avoid unnecessary travel. You should stay as close to home as possible.</p> <p>Leaving your home to go on holiday, in Scotland, the UK or abroad is not permitted.</p>
Schools 	<p>Schools open to in-person learning for children of key workers and vulnerable children only. Remote learning for all other children and young people.</p>
Colleges and Universities 	<p>Colleges and universities can operate using a more restricted mix of face-to-face and distance learning.</p>
Childcare 	<p>Regulated early learning and childcare open to children of key workers and vulnerable children only.</p> <p>Only essential informal childcare, and childminders caring for less than 12 children is permitted.</p>
Organised children's activities 	<p>Unregulated children's activities must take place outdoors, not exceed 7 adults, and can include an unlimited number of under 5's.</p> <p>Outdoor organised activities for children must be organised by a facilitator, have no more than 2 adult facilitators, and not exceed 15 children under 12 years old.</p> <p>These activities should not be organised for informal socialising.</p>
Workplaces 	<p>Employers must support staff to work from home wherever possible.</p>



Tradespeople, home repairs, and working in someone else's home	<p>Tradespeople should only go into a house to carry out or deliver essential work or services.</p> <p>Domestic cleaners should only enter the house of a person who is unable to clean for themselves.</p>
Shopping 	<ul style="list-style-type: none"> ✓ Essential retail only open. ✗ Show rooms closed. ✓ You should only travel to collect essential items. <p>Click and collect closed for some sectors.</p> <p>Use delivery services and shop locally wherever you can.</p>
Close contact retail services 	<ul style="list-style-type: none"> ✗ Personal retail services which require close proximity are closed. ✗ Cosmetic and aesthetic procedures are not permitted.
Hospitality 	<ul style="list-style-type: none"> ✗ Restaurants, cafes, pubs and bars are closed. ✓ Takeaways can only provide food or drink for consumption off premises. They must either deliver to customers or, where the customer collects, operate on a no entry basis.
Visitor Attractions 	<ul style="list-style-type: none"> ✗ All indoor visitor attractions are closed. ✓ Parks and gardens remain open for local exercise.
Accommodation 	<p>All holiday accommodation is closed to tourism. Hotels, B&Bs and self-catering open for essential customers only.</p>
Public Buildings 	<ul style="list-style-type: none"> ✗ Public buildings are closed, except for essential services. ✓ Community centres can continue to deliver essential services only. ✓ Courts and Tribunals remain open.
Public Services 	<p>Public services delivered online where possible.</p> <p>Face-to-face services can continue where this is essential.</p>
Support Services 	<p>Support groups and one-to-one support should be delivered remotely, essential in-person delivery allowed.</p>
Places of Worship 	<p>Closed for public acts of worship.</p> <p>Open for the purpose of leading an act of worship (broadcast or online).</p>
Driving Lessons 	<p>Driving and motorcycle lessons only allowed if all occupants of the vehicle or vehicles are from the same household or extended household.</p>



Stadia & Events 	<ul style="list-style-type: none"> ✗ Stadia closed to spectators. ✗ No live events permitted.
Life Events 	<ul style="list-style-type: none"> ✓ Funerals allowed with a maximum of 20 people. No post funeral events. ✓ Wedding ceremonies and civil partnership registrations allowed with a maximum of 5 people (6 if interpreter is required). No receptions allowed. ✗ Other life events (e.g. christenings, bar mitzvahs) should not take place.
Leisure & Entertainment 	<p>All indoor leisure and entertainment premises are closed.</p>
Sports & Exercise 	<p>Outdoor sport/exercise is limited to a maximum of 2 people if not from the same household. This applies to those 12 and over.</p> <p>Travel no further than you need to to reach a safe, non-crowded place to exercise in a socially distanced way.</p> <ul style="list-style-type: none"> ✗ Indoor sports facilities closed. ✗ Snow sport centres closed. ✓ Outdoor gyms open. ✓ Outdoor non-contact sports such as golf and tennis are permitted. ✓ Organised sport and exercise for under-12s can continue in line with guidance.
Visiting care homes	<p>Visiting a loved one in care homes is classed as essential travel.</p> <p>Indoors: essential visits only.</p> <p>Outdoors: visits via garden and window permitted if arranged in advance with care home.</p>
Shielding 	<p>You should stay home as much as possible but you can still go out for exercise and essential shopping or medicines.</p> <p>Work from home if you can. If you cannot work from home, you should not attend your workplace.</p> <p>You should minimise contact with people outside your own household.</p> <p>You should not take public transport or taxis.</p>
Domestic Abuse Support	<p>If you, or someone you know, is experiencing domestic abuse, help is available. Call Scotland's Domestic Abuse Helpline on 0800 027 1234 or visit Safer.scot.</p> <p>Domestic abuse is a crime. Call 101 to report it or 999 in an emergency.</p>



FACE COVERINGS



AVOID CROWDS



CLEAN HANDS



TWO METRES



SELF-ISOLATE



Note: All restrictions will be kept under review to ensure that they remain proportionate and necessary to address the ongoing public health emergency.

This table is for reference purposes only and may be adjusted. Regulations in relation to each level will be published on [legislation.gov.uk](https://www.legislation.gov.uk) and relevant public health advice (such as physical distancing and enhanced hygiene measures) applies. Find relevant guidance on www.gov.scot

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Councillor Robin Currie

Leader



**Kilmory
Lochgilphead
PA31 8RT**

Tel: 01496 301369 or 01546 604014
Email: robin.currie@argyll-bute.gov.uk

Rt Hon Alister Jack MP,
Secretary of State for Scotland
Scotland Office, UK Government

Our Ref: RC/AMcN/AJ150121

Your Ref:

By email to: enquiries@scotlandoffice.gsi.gov.uk

15th January 2021

Your Ref:

Dear Alister

Argyll and Bute's Seafood Sector Sustainability

In the two weeks since the UK left the European Union on 31st December last year, I have been contacted by numerous Argyll and Bute residents and businesses who share my very deep concerns about the future sustainability and, indeed, the survival of our vital shellfish and fishing sector.

The seafood sector is a vital component of our already-fragile regional economy and the inability, virtually overnight, for producers and processors to get their time-sensitive products to market or to customers. If allowed to go unresolved, this sector is likely to disappear badly affecting Argyll and Bute's overall recovery and future growth.

Fish and shellfish from Argyll and Bute are high quality products of internationally renown. The industry has been a mainstay and a major employer in the area for many decades, sustaining not only the local economy but making a significant contribution to the Scottish and UK economies. Now, though, I am hearing from fishing families of long standing, newer start-up businesses and companies employing hundreds of people in total, that if urgent action is not taken, they will have to close their doors for good. This would be devastating for Argyll and Bute, where the sector comprises many single family-operated vessels, smaller fleets, artisan producers as well as some medium to larger enterprises.

As a council we are doing all that we can to support these businesses and prevent this imminent disaster. Our officers are working behind the scenes to assist and are in constant discussions with the Scottish Government to reiterate the critical need for the commercial hubs to operate smoothly, ensuring that the right processes are in place to help businesses get their goods to their customers. We are also speaking with local producers to help them navigate these new processes and to issue all the necessary paperwork where appropriate, so that some of these valuable products reach buyers. Delays on both sides of the border

has already seen valuable product being lost together with valued customers who are seeking their produce elsewhere.

Very urgent action and assistance is needed now from your Government in order to prevent this traditional Scottish industry sector from disappearing altogether.

The companies who have not been able to sell to their customers because goods cannot reach them need urgent compensation for lost produce and sales in order to help them regroup and stay in business.

Most urgently of all getting products to market must be streamlined, simplified and sped up. These products need to be prioritised over less time sensitive products with longer shelf lives – if the situation is allowed to persist then very many companies will have no choice but to give up, costing jobs and much needed revenue to the treasury.

In addition to improving processes and the speed of delivery here in the UK, these businesses, so vital to Argyll and Bute and Scotland's economic recovery and future success, need your Government to negotiate urgently with its counterparts in Europe to identify and resolve the delays in allowing fresh goods to arrive in and then to progress on to customers.

I cannot state strongly enough that these actions are needed now. More is required, though, in the medium and longer terms, to help this beleaguered industry to get afloat again and regain some buoyancy. Producers and customers need reassurance that future supplies will be prioritised and to regain confidence in the industry through dedicated marketing and investment where possible through the £100m fisheries fund your Government announced following the publication of the agreement.

I am copying this letter to the Scottish Government's Cabinet Secretary for the Rural Economy, Fergus Ewing, Argyll and Bute's MSP, Michael Russell (also Cabinet Secretary for the Constitution, Europe and External Affairs) and our MP, Brendan O'Hara. Our seafood sector desperately needs Government to take action to secure its survival. Please do what you can, urgently, to avoid its demise.

Yours sincerely



Robin Currie
Council Leader

**Argyll and Bute Community Planning
Partnership****Helensburgh and Lomond Area Community
Planning Group****11th February 2021**



Informal Camping

Summary

The pandemic has driven increased appeal in outdoor activity, while simultaneously government imposed travel restrictions have cut consumer travel choice/ options. Increasing the prevalence of informal camping activity in both motorhomes and tents, something which is expected to continue in 2021, as and when restrictions ease. This report provides CPP Area Community Planning Group members the latest position following the setting up of a short life working group with a wide range of partners drawn from the public, third and private sectors.

1. Purpose

- A report was submitted to the CPP Management Committee before Christmas looking at how to respond to the rise of stay cation activity. This report provides CPP Area Community Planning Group members with the latest position following the setting up of a short life working group, with a wide range of partners drawn from the public, third and private sectors.

2. Recommendations

2.1 That the partnership group note the content of this paper and progress to date,

2.2 That partners continue to collaborate to try and address the challenges faced due to increased informal camping activity.

2.3 We progress with work on the actions identified from the short life working group.

3. Background

Over recent years people have been holidaying differently. Most notably, we have seen that there has been a steady increase in the number of people camping informally (in tents and

campervans) in many parts of Argyll and Bute. This situation was exacerbated last summer following the easing of lockdown restrictions in July across the UK, with many places and local communities experiencing an increase in visitors informally camping. The primary drivers for this increase was the inability to travel out with the UK and many tourism businesses not opening for business.

Tourism is exceptionally important to Argyll and Bute's local economy and also our way of life. The council wishes to welcome as many visitors as sustainably possible, to enjoy the local places we are fortunate to call home. This custom supports many services and facilities we currently rely on as our population on its own cannot sustain them. Some useful information on the economic value of holiday park and campsite visitors can be found at the following [link](#).

The situation across 2020 due to COVID-19 and the initial level of restrictions, which visitors and businesses had to work through, was in many ways unique, however it is very much likely to continue in to 2021 (and perhaps beyond this date subject to the success of the vaccine being rolled across the globe), as some elements of travel are predicted to continue to be severely restricted. It is also recognised that motorhome usage/rental and ownership continues to rise, whilst some areas have also seen an increase in camping activity. It is expected, and reasonable to assume, that some of these visitor trends/patterns will continue in 2021 and beyond. Some further high level information can be found in **Appendix 1**.

The vast majority of visitors to Argyll and Bute respect the people and places they visit. However, in certain circumstances, challenges can occur and will sometimes result in complaints to various public agencies (Littering, inappropriate disposal of toilet waste, inconsiderate parking, antisocial behaviour, etc.). Sometimes the main issue can simply be the volume and frequency of people using a particular area, week after week.

Visitors and prospective visitors are also more readily sharing locations in a variety of ways on where to camp informally. Some Facebook groups have tens of thousands of users. Even if only a very small number of these actually visit certain locations it could present unintended cumulative effects and issues. The following is not an exhaustive list but examples include - [Google Map of locations created by users](#) , [Park4night](#) , [User generated](#)

[motorhome map](#), [User generated Wild Camping map](#) and [Searchforsites](#). Certain locations are also shared widely on activity forums for specific user groups such as fishing, sea kayaking, etc.

4. Detail

The council, working with a wide range of partners/stakeholders (public, third and private sector) has been considering how best we can respond to some of the challenges presented by the surge of demand brought on by the pandemic (within the significant resource constraints faced).

Some of the actions identified by the council in collaboration with partners, which we are trying to progress at the moment, and are at various stages of development, are -

- We are finalising a reporting form/consultation questionnaire which will be promoted shortly to communities, landowners, etc. Which will help document community experience of informal camping. Which in turn should help inform improved collaborative working.
- It has also been identified that clearer guidance and collated resources for businesses/landowners/community organisations could help them better consider increasing overnight motorhome parking provision. Where they are interested in doing so. We are trying to pull together better provision of information on the regulatory aspects and the installation of facilities, which should hopefully help interested parties respond to the opportunity that the increase in motorhomes presents. With the hope this in time will help encourage greater provision of overnight parking for motorhomes and in turn reduce irresponsible parking of vehicles.
- We are currently investigating the practicalities and regulatory aspects to see if it might be appropriate for motorhomes to stay overnight in some suitably identified council car parks, similar to the Forestry and Land Scotland's "Stay the Night Scheme" which took place in 2020. With input and detailed feedback being sourced from the Council's Roads and Infrastructure Service, Planning Service, Fire Scotland and Environmental Health Service of the Council. If we are able to develop a suitable proposal

this would need to go to elected members for consideration and approval as appropriate.

- Creation of new dedicated infrastructure has longer lead in times. Upkeep, management and ongoing running costs of anything created needs to be sustainable. For the past three years we have been working with community organisations across Argyll and Bute, where possible, to access funding from the Rural Tourism Infrastructure Fund, to help in the creation and improvement of parking and motorhome facilities where visitor pressures can be demonstrated (e.g. Ulva Ferry). Further work on a greater number of facilities (further waste disposal sites , etc.) is needed and we hope to make further progress on this, however this will very much depend on available resources and where there is an agreed solution amongst stakeholders locally for an area.
- Review of the promotion of locations and existing facilities in Argyll and Bute. Ambition to better promote the network of existing facilities, for example, encourage existing motorhome waste disposal points to promote their facilities through CaMPA's (Campervan and Motorhome Professional Association) new guide.
- Better promotion of the Scottish Outdoor Access Code more generally, which is a national priority, to encourage responsible behaviour, more information on this can be found here [NatureScot \(outdooraccess-scotland.scot\)](https://www.naturescot.org.uk/outdooraccess-scotland).
- This list is not exhaustive and the council is also aware of National interventions led by Visitscotland, SNH and others. A key area being the education of people to undertake tourism responsibly.

Some other useful links on managing informal camping can be found here -

- [Guidance - Managing informal camping under the Land Reform Act 2003.pdf \(outdooraccess-scotland.scot\)](https://www.outdooraccess-scotland.scot/land-reform-act-2003)
- [memorandum of understanding - re informal camping.pdf \(argyll-bute.gov.uk\)](https://www.argyll-bute.gov.uk/memorandum-of-understanding-re-informal-camping)
- [Home - Campa](#)

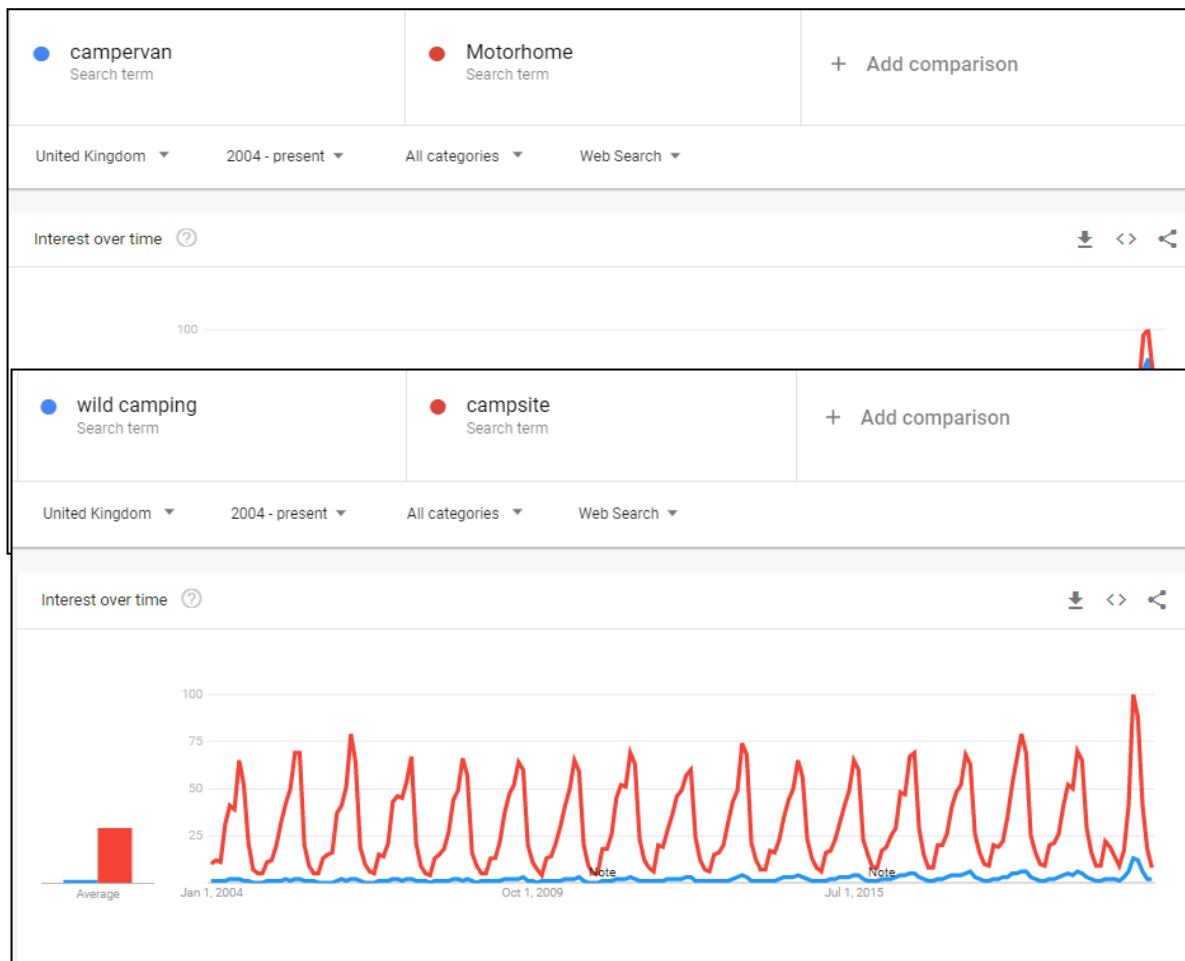
5. Conclusions

Argyll and Bute Council continues to work with partners to respond to the challenges and opportunities presented, seeking solutions that will benefit our communities and reduce negative impacts where possible.

6. SOA Outcomes

- **Outcome 1 - In Argyll and Bute the economy is diverse and thriving** – tourism is an important part of Argyll and Bute’s rural economy and we are required to adapt to help support the growth of the sector.
- **Outcome 2 - We have infrastructure that supports sustainable growth** – Infrastructure investment is bid for in a targeted approach, working with industry and communities.

Appendix 1 - Google Trend graphs below illustrate interest in relevant online search terms over time, within the UK as a whole.



For further information please contact:

*Craig Wilson - Economic Growth Officer
Argyll and Bute Council*
Craig.wilson2@argyll-bute.gov.uk

Basecamp

Area Community Planning Groups – February 2021



What is it?

- Online website which allows all members of the Area Community Planning Group to:
 - Access relevant documents relating to the ACPG
 - Provide information on action points arising from the meetings or action plans
 - Share information about relevant items of interest with other members
 - Better network with other ACPG members inbetween meetings

Why should I get involved?

- Requested by members
- Enhanced way of working together – especially as we can't meet in person at the moment to do that important face to face networking
- If meeting attendance is problematic then updates can be provided in advance
- We are one big team – this is our team space!

Next steps

- Demonstration at ACPG meeting
- Who is right person in your organisation to be on Basecamp, provide updates and get involved?
- Joining email will be sent out following meeting
- Try it!
- For those who are not able to access Basecamp for whatever reason, all important information will continue to be sent out via email to ensure no-one misses out

Argyll and Bute Community Planning Partnership**Helensburgh and Lomond Area Community Planning Group**

11 February 2021



Gaelic Development across Argyll and Bute

Summary

This report looks at the role of the Gaelic language in Argyll and Bute and considers what value this asset can bring to the improvement outcomes. The partners are asked to continue to support the promotion and usage of this language.

1. Purpose

- The role of ABC's Gaelic development worker is outlined.
- A survey on Gaelic prevalence and priorities is being conducted.
- Some information on the value of Gaelic to Argyll and Bute's outcomes is offered.
- Some information on the context of the Gaelic language is offered also, including the priorities of Argyll & Bute Council's Gaelic Language Plan.
- Finally some suggestions are made as to how partners can continue to support the development and interest in the language.

2. Recommendations

2.1 Area CPG members are requested to:

- Support the promotion of Gaelic where possible
- Consider Gaelic as an option when looking at new and existing initiatives
- Connect interested parties with Gaelic Development Worker
- Have an awareness of the Argyll and Bute Gaelic Language Plan and where possible support the objectives
- Be aware of [Colmcille 1500 funding](#) and celebration which relates to initiatives linking Scotland and Ireland.
- Complete and promote the survey, noting that it is for everyone whether they have any knowledge of or interest in Gaelic or not. All views are welcome.

3. Background

Since around the 5th Century the Gaelic language has been spoken in Argyll.

Today there are still communities in Argyll and Bute where Gaelic is part of everyday life. Including schools and community groups, from Gaelic Choirs to Fèisean to language classes and cafes. These provisions cover all ages.

Gaelic has been on the decline in Argyll and Bute and the 2011 Census showed a decrease of 15% in the number of Gaelic speakers.

The Gaelic Language Plan directly links with the six joint outcomes of the Council's Corporate Plan.

In November 2020 a part-time 18 month Gaelic Development Worker role commenced. This post is part funded by Bòrd na Gàidhlig.

4. Detail

4.1 The remit of the Gaelic Development Worker is to:

- Increase awareness
- Link and coordinate Gaelic activity
- Develop capacity of community groups
- Deliver a Gaelic Gathering 2021
- Other actions relating to Business/economics/tourism; language learning and heritage and history

4.2 Gaelic Survey

Part of the role is to deliver on the Gaelic Gathering actions collected in 2019. These are wide and varied and more information was needed from the community to decide which to take forward. The survey runs from 14 January to 14 February and is aimed at all in Argyll and Bute whether they use Gaelic or not. The findings from the survey will be fed back to the Gaelic Policy Lead and will help the council make the best use of its resource and identify which actions from the Argyll Gaelic Gathering are a priority for local communities. People can take part here: <https://bit.ly/38Huqlo>.

4.3 Diverse value of Gaelic

Gaelic is woven into the fabric of Scotland and has great value in many areas including education, economy, tourism and communities. It has a link to each of the six SOAs. A 2014 study by HIE estimated the potential economic value of Gaelic to be between £82M and £149M.

In Argyll and Bute there are currently 11 schools offering Gaelic Medium Education (GME) ranging from early years to Primary and

High School provisions. Plus many schools offering Gaelic Language in the Primary School (GLPS).

There are also many community groups and provisions in Argyll and Bute. They range from Bookbug sessions for parents and toddlers to choirs, Fèisean, language classes and conversation groups.

Bilingualism is shown to have health benefits and increases a persons ability to pick up other languages.

4.4 Relevance of Gaelic today

570,000 Scottish Gaelic learners signed up to Duolingo in the first year of the course. This is one demonstration of the level of interest and relevance of Scottish Gaelic to people across Scotland and beyond.

The Gaelic Tourism Strategy highlights Gaelic language and culture as a unique selling point. It also shows the interest from those abroad who have Scottish heritage.

4.5 Heritage of Argyll and Bute

Gaelic has been spoken in Argyll and Bute since the 5th Century. It is present in many place names and can often be used to help interpret the landscape.

In the 2011 Census Argyll and Bute had the third highest number of people aged over three with some Gaelic language skills (6%). It had the fourth largest number of people for a council area.

4.6 Argyll and Bute Gaelic Language Plan

Argyll and Bute Council have a commitment to produce and deliver on a [Gaelic Language Plan](#) as part of the Gaelic Language (Scotland) Act, 2005 and the National Gaelic Language Plan. The plans use three main sections which cover a wide range of engagements and initiatives:

- Using Gaelic
- Learning Gaelic
- Promoting Gaelic

5. Conclusions

Gaelic is a great asset for Argyll and Bute, one that offers a great deal across many domains.

There is opportunity to link to Gaelic development by taking part in and promoting the Gaelic survey and looking for ways to promote and support Gaelic more widely.

The Gaelic development worker can be contacted on crisnie.moore@argyll-bute.gov.uk.

6.0 SOA Outcomes

This report relates to all of the SOA outcomes.

For further information please contact:

Cristie Moore, Gaelic Development Worker, Argyll and Bute Council

Tel 01436 658989

Argyll and Bute Community Planning Partnership**Helensburgh and Lomond Area Community Planning Group****11 February 2021**

Briefing Note: Community Planning Partnership Management Committee Update

This briefing relates to the meeting of the Community Planning Partnership (CPP) Management Committee on 2nd December 2020. The briefing is for noting and relevant discussion.

Summary

The CPP Management Committee met on the 2nd December 2020 with the meeting being held virtually given the current restrictions which are in place in regard to public gatherings.

This was the second Management Committee meeting since the beginning of the restrictions. This update provides an overview of the discussion which took place.

Further information is available in the *meetings, minutes and agendas* section of: <https://www.argyll-bute.gov.uk/council-and-government/community-planning-partnership>

Highlights

- Mhairi Paterson, CWB Coordinator, North Ayrshire Council (NAC) and Brian Connelly, Scottish Enterprise delivered a presentation on Community Wealth Building (CWB) as a new economic concept based on enhancing wellbeing and inclusion. The presentation provided background to the strategy and its objectives based on the five CWB pillars, the work undertaken thus far and planned next steps. Working closely with communities, local and regional anchor organisations and across silos was highlighted as a priority to ensure the successful delivery of social, economic and environmental benefits.
- Joanna MacDonald, as Chair of the Child Poverty Working Group (CPWG), advised the Management Committee that Covid had impacted on child poverty in Argyll and Bute. The Child Poverty Action Plan report is due to be published in February 2021, and will be forwarded to the Scottish Government in due course.

- David Rennie, Argyll and Bute Council, delivered a presentation regarding the ongoing work of the Climate Change Group which is looking to build on and promote the work being done by partners. The Group is also linked to the Council Climate Change Board. David advised that the Climate Change Group is keen to explore the wider climate change impacts and what else is happening in the wider communities. This approach would help support the establishment of a directory of the positive work on climate change being which would then be promoted.
- Fergus Murray, Head of Development and Economic Growth - Argyll and Bute Council, gave an update on the issue of irresponsible wild camping. Since the last Management Committee there had been a meeting held with 15 different stakeholders to discuss this complex issue with a virtual survey being created to engage with, and get comment from, the local community to understand the impacts of wild camping and motor homes and to map existing assets and resources. The data gathered from the virtual survey will be used as a basis to fine tune a draft action plan that should be available early in 2021.
- In response to concerns raised by the Helensburgh and Lomond Area Community Planning Group (ACPG) regarding the lack of clarity and guidance around befriending and the lack of communication with voluntary organisations Kirsteen Murray, Argyll & Bute Third Sector Interface, confirmed that this matter had been addressed. Kirsteen advised that the misunderstanding had arisen as the Caring for People Manager was representing the Caring for People Partnership which included both Council and HSCP, and consequently there would have been no separate communication from HSCP.
- The Management Committee were asked to consider what difference the new United Nations Convention on the Rights of the Child legislation could make to decision making and engagement within the Community Planning Partnership framework by the Helensburgh and Lomond ACPG. Joanna MacDonald responded that children's rights underpins the work of the child poverty action group and that she would provide a specific response to the group. Rona Gold added that this was being looked at in specific legislation in the Argyll and Bute Children's Forum (where the Outcome 4 Lead sits) and that young people are welcome at ACPGs, with work haven been undertaken last year to consider specific timings and meeting locations to support attendance and that there are specific membership places for members of the Scottish Youth Parliament at the CPP Management Committee. Rona suggested that this could be revisited given the new digital format of meetings.
 - It was agreed that officers from Community Development and Legal and Regulatory Support would discuss future meeting formats to ensure youth can still engage and that partners would forward ideas or good practice of how they were engaging with youth to Rona Gold.
- The Mid Argyll, Kintyre and the Island ACPG asked that the poor attendance of partners be highlighted at the Management Committee. The Chair noted that more information was needed to identify the cause and invigorate attendance. Stuart

McLean noted that the membership of each ACPG would be discussed at the February cycle of meetings. The Management Committee requested that the outcome of these considerations be reported as required.

- The Group discussed the ongoing situation regarding the A83 and the effect it was having on all Argyll and Bute communities. Key points which were highlighted included:-
 - Pippa Milne advised that exploratory work to look at alternative routes was a step in the right direction, but the ongoing situation of only daylight operation of the Old Military Road (OMR), continued instability of the hill, and the time period to progress to a permanent solution was unacceptable.
 - The Council are looking at the possibility of utilising the forestry road for haulage as businesses have raised concerns regarding the slowness of the OMR convoy route when it is open. Pippa Milne had raised this with both BEAR and Transport Scotland and is pushing for an interim solution.
 - Fergus Murray reported that as we are trying to encourage people to live and invest in the Argyll and Bute area the continual negative attention was becoming a critical issue.
 - Morag Goodfellow, Highland and Islands Enterprise, said the recent Argyll and Bute Overarching Recovery Group discussed the A83 and agreed it is important to lobby at senior levels and that messages are consistent.

For further information, please contact:

Stuart McLean, Committee Manager, Argyll and Bute Council (01436) 658717
stuart.mclean@argyll-bute.gov.uk

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**Argyll and Bute Community Planning
Partnership****Helensburgh and Lomond Area Community
Planning Group****11 February 2020**

Area Community Planning Group Governance Arrangements

Summary

The report asks for a review of the current Terms of Reference, the membership of the Helensburgh and Lomond Area Community Planning Group and also asks members to note the dates for meetings up until February 2022.

1. Purpose

- 1.1 The purpose of this report is to confirm the governance arrangements of the Helensburgh and Lomond Area Community Planning Group (Area CPG) specifically the Terms of Reference, membership and note the future meeting dates.

2. Recommendations

2.1 Area CPG members are requested to:

- Consider and adopt the Terms of Reference submitted in this report (Appendix 1) and to agree that these be reviewed on an annual basis to ensure their ongoing currency and appropriateness for the work of the Area CPG as it develops over time.
- Consider the membership of the group as attached (Appendix 2) and agree any changes which may be required.
- To agree that the membership of the group be reviewed on an annual basis to ensure currency and appropriateness for the work of the group as it develops over time.
- To note the meeting schedule and dates submitted in this report.

3. Detail

- 3.1 The Area CPG Terms of Reference were last reviewed and agreed in February 2020. An updated version, which has been amended to

reflect some changes in language and terminology, is attached at Appendix 1.

3.2 Meeting dates for Area Community Planning Groups are approximately half way between the programmed meetings of the Community Planning Partnership Management Committees to enable effective and timeous reporting of matters to that committee. To that effect members are asked to note that the meeting dates for the Helensburgh and Lomond Area CPG for 2021/22 will be:-

- Thursday 19th August 2021
- Thursday 18th November 2021
- Thursday 10th February 2022

Dates have already been agreed up to June 2021 as follows:-

- Thursday 20th May 2021

3.3 The membership of the Area CPG was last reviewed in February 2020 and there have been some additions made throughout the year. The Area CPG are asked to consider whether any changes should be made to the membership which has been updated and the details of which are attached at Appendix 2.

3.4 The membership will be reviewed on an annual basis to ensure currency and appropriateness for the work of the group as it develops over time, however there is provision for additional organisations to join the group at any stage to accommodate local circumstances.

4. Conclusions

4.1 Given the development of Local Action Plans and the future focus of the work of Area Community Planning Groups the meeting is asked to review and agree the attached Terms of Reference, the current membership of the group and the meeting schedule and dates.

5. SOA Outcomes

Not applicable. The report relates to the administration of the Area CPG.

For further information please contact:

Samantha Somers, Community Planning Officer, Argyll and Bute Council
Tel 01546 604464

Appendix 1 – Terms of Reference

Appendix 2 – Membership list

Argyll and Bute Community Planning Partnership

Terms of Reference: Helensburgh and Lomond Area Community Planning Group

The Helensburgh and Lomond Area Community Planning Group is a sub group, and reports to, the Argyll and Bute Community Planning Partnership

It is an unincorporated partnership of agencies and organisations with membership drawn from the public sector, third sector, private sector, community organisations and partnerships that have an interest in Helensburgh and Lomond.

Purpose

Argyll & Bute is a large and diverse area. Communities inevitably have different issues even within the overall umbrella of a community plan for the whole area.

Area Community Planning Groups are the vehicle to ensure that there is effective community planning delivery, as set out in the Community Empowerment (Scotland) Act 2015, at a local level by:

- Contributing to the oversight role of the whole partnership by means of highlighting issues and making recommendations to the Community Planning Partnership Management Committee.
- Acting on behalf of the Community Planning Partnership via its Management Committee to oversee the implementation of Community Planning Action Plans (known as 'locality plans' within the Community Empowerment Act).
- Acting on behalf of the community to ensure that local concerns and priorities are highlighted to the Community Planning Partnership via the Management Committee.

Role

The role of the Helensburgh and Lomond Area Community Planning Group is to:

- Oversee the development and implementation of the Area Community Planning Action Plan for Helensburgh and Lomond
- Encourage effective working across community planning partners at an area level
- Act as a conduit to ensure that local priorities are met and local issues addressed

Remit

The Helensburgh and Lomond Area Community Planning Group has the authority to:

- contribute to the development of an Area Community Planning Action Plan for Helensburgh and Lomond
- monitor progress of the Area Community Planning Action Plan for Helensburgh and Lomond

- provide the scrutiny role for the Community Planning Partnership within Helensburgh and Lomond considering regular performance monitoring reports and providing information to the Management Committee by submitting written reports on challenges that cannot be resolved locally, where these challenges relate to partnership working and not single agencies. A representative of a community group or statutory body or business that is not a member of the group may also attend a meeting with prior agreement from the chair to provide additional information should a specific issue of concern to the group be scheduled as an agenda item.
- form short term working groups to undertake defined pieces of work as required by the group
- engage with communities within Helensburgh and Lomond to understand their needs
- inform and consult on issues relating to Community Planning at an area level
- contribute to a Community Planning annual report for Argyll and Bute on progress on the agreed outcomes and best practice in partnership working.

Short Term Working Groups

Short Term Working Groups initiated by the Helensburgh and Lomond Area Community Planning Group must:

- be approved at a meeting of the Helensburgh and Lomond Area Community Planning Group and its purpose recorded in the minute of the meeting, with clarity on the objective and output of the group and the start and end date of the work.
- have a named member of the Helensburgh and Lomond Area Community Planning Group acting as lead officer for the group.
- have a list of members of the group agreed at inception.
- have an appropriate source of administrative support identified and agreed at inception
- Where relevant, have an appropriate funding package identified at inception and a named member of the short term working group undertaking financial responsibility for the initiative
- provide regular reports of activity and progress to the Helensburgh and Lomond Area Community Planning Group
- any changes to the above must be approved by the Helensburgh and Lomond Area Community Planning Group and recorded in the minute of the meeting

Equal Opportunities & Fairer Scotland Duty

The Helensburgh and Lomond Area Community Planning Group will ensure that equal opportunities are considered in each of their remitted activities, any expected negative impacts are mitigated and that promotion of equal opportunities is central to its on-going activities.

In doing so the Helensburgh and Lomond Area Community Planning Group will consider the responsibilities placed on it by The Fairer Scotland Duty. This duty places a legal responsibility on particular public bodies in Scotland to pay due regard to (actively consider) how they can reduce inequalities of outcome, caused by socio-economic disadvantage, when making strategic decisions.

Criteria for Membership

- Membership is drawn from public sector, third sector, private sector, community organisations and partnerships operating within the Helensburgh and Lomond area.
- Membership is open to all organisations public sector, third sector, private sector, community organisations and partnerships operating within the Helensburgh and Lomond area with an interest in at least one of the outcomes identified in the Argyll and Bute Outcome Improvement Plan.
- Organisations can self-nominate, be invited to join or have a statutory obligation to participate.
- In order to ensure democratic accountability, the Chair and Vice Chair from the Argyll & Bute Council, Helensburgh and Lomond Area Committee and, one other Elected Member from an Argyll & Bute Council Helensburgh and Lomond Area Committee Ward not already represented by the Chair or Vice Chair will sit as members of the group.

In order to ensure democratic accountability, community councils situated within the Helensburgh and Lomond area will sit as a member of the group. Subject to local needs, this may be individual community councils, or by way of a caucus arrangement agreed by the community councils situated within the Helensburgh and Lomond area, or alternatively one community council representing all of the community councils on a rotational basis. The community council undertaking this role will be nominated by the other community councils within the area on an annual basis or more frequently if agreed locally.

- In order to comply with legislation which governs Community Planning in Scotland, some organisations have a statutory obligation to participate in community planning. The organisation will nominate the most appropriate person within their organisation to sit as a member of the group where relevant.
- In order to reflect the needs of the community and range of activities covered by the Area Community Planning Action Plan, other organisations and partnerships operating within the local area are also able to sit as members of the group.
- In order to obtain a balanced representation of the above and to ensure a community focussed approach, a ratio of no more than 50% public sector membership should be maintained throughout the lifetime of the group.
- The representatives ought to be able to speak on behalf of their organisation and where appropriate commit funding and other resources to local partnership activity.
- Membership should reflect the needs of the community and can therefore change subject to approval by a simple majority vote of the other members of the group.

Role of Members

Helensburgh and Lomond Area Community Planning Group members have the following responsibilities:

- To consistently attend the scheduled Helensburgh and Lomond Area Community Planning Group meetings. (Consistency in attendance by members is necessary to build momentum and progress the activities of the group).
- Appoint a substitute to attend meetings on their behalf if they are unable to attend.
- To communicate information relating to the Helensburgh and Lomond Area Community Planning Group with other members and officers within their own organisation and other organisations operating within the area of activity they represent.
- To communicate information relating to their organisations area of activity to other members of the Helensburgh and Lomond Area Community Planning Group at meetings.
- To raise community planning related issues (that is issues related to Argyll and Bute Community Planning Partnership's Local Outcome Improvement Plan) on behalf of the community at Helensburgh and Lomond Area Community Planning Group meetings.
- To contribute to the development, on-going monitoring and review of the Helensburgh and Lomond Area Community Planning Action Plan.
- To participate in short term working groups as required.

Meetings

Chair

- The Chair and Vice Chair of the Helensburgh and Lomond Area Community Planning Group will be elected by the members of the group and will be appointed for a period of two years.
- The outgoing Chair and Vice Chair can stand for re-election at the end of the two year period.
- However, no one person can serve in the role of Chair or Vice Chair for more than two consecutive two year periods
- Should either the Chair or Vice Chair resign their position during their term of office, the office bearer must either notify the group in person at a scheduled Area CPG meeting or contact the chair in writing advising formally of their intention to stand down. Members will be advised of the resignation timeously and an election to fill the vacant post will be conducted at the next scheduled Area CPG meeting
- Nominations for the Chair and Vice Chair positions will be proposed and seconded by Helensburgh and Lomond Area Community Planning Group members. Each member will have one vote and a simple majority vote will determine the outcome of the election process.
- The elected Chair, or in their absence, the Vice-Chair shall preside over the meeting. If both are absent, partners will choose a member from the floor to preside.
- Members should respect the authority of the Chair who will decide matters of order, competency, relevancy and urgency.

Quorum

- The quorum for a meeting will be 5.
- If a quorum is not present within 10 minutes of the scheduled start of a meeting or if at any point after a meeting has commenced attendance falls below the quorum the meeting will be declared inquorate.
- If a quorum is not present, at the Chairperson's / Vice-Chairperson's discretion, the meeting shall proceed and any decisions taken will be homologated at the next meeting.

- For purposes of the quorum, participation of partners by video-conferencing or telephone conference links will be considered as present.

Frequency of Meetings

- The Area Community Planning Groups of the CPP will normally meet once each quarter (4 times each year).
- These meetings will normally be held in February, May, August and November.
- Where business requires, further meetings can be called with agreement of the Chair subject to the required notice being given.

Conduct of Meetings

- Meetings of the Helensburgh and Lomond Area Community Planning Group will be held in public.
- Observers can only participate in discussion with the agreement of Chair.
- Members must declare any conflict of interests at the start of a meeting and take no part in the consideration of the relevant item.
- Observers wishing to participate in discussion must declare any interest in the subject under discussion.
- All meetings will be minuted and a minute made available through the Council's website and available from a link through the community planning partnership website.
- Meetings of the Area Community Planning Groups will be conducted in accordance with the lead partner's (Argyll & Bute Council) standing orders for meetings subject to any necessary changes as set out above (mutatis mutandis).

Decision making

- All members of the group have equal status
- Each member has one vote
- The Chair retains the casting vote
- All decisions must be clearly minuted with a brief summary of the discussion and reason for decision recorded as well as the outcome
- The minutes should clearly record who or whatever organisation is responsible for action
- Observers and persons attending the meeting in an advisory capacity may provide information but are not part of the decision making process and are not able to participate in a vote

Accountability

The Helensburgh and Lomond Area Community Planning Group is an integral part of Community Planning in Argyll & Bute and is accountable to the following bodies:

- Full Community Planning Partnership via the Management Committee
- Community within its local area
- Argyll & Bute Council as lead partner of Community Planning.

Support

The Helensburgh and Lomond Area Community Planning Group will be supported by:

- A Lead Officer to facilitate and promote the smooth operation of the group and work closely with group members to ensure a supportive structure, which responds to the needs of the members in addressing issues.
- Administrative support, organising meetings, taking minutes and associated administrative support will be provided by Argyll and Bute Council, Legal and Regulatory Support.
- A Local Community Development Officer will have a key role, working in partnership with organisations in the support of community groups, organisations and individuals, particularly those who do not traditionally engage in community issues, to participate in local community planning.

Issue of Papers

- The agenda and papers for the Helensburgh and Lomond Area Community Planning Group will normally be issued 7 days prior to the date of the meeting.
- The Chair can agree to accept late papers.
- The draft Agenda detail will normally be circulated four weeks in advance to allow members to propose items for inclusion
- The agenda and papers will be published on the Argyll & Bute Community Planning Partnership website, the Argyll & Bute Council website and available from a link through the community planning partnership website.

Communications

The Helensburgh and Lomond Area Community Planning Group is encouraged to share any best practice in partnership working locally with the wider Community Planning Partnership. Case studies and examples of partnership working making a difference can be sent to cppadmin@argyll-bute.gov.uk to be shared and promoted. For example this may be through the regular CPP e-Bulletin. The CPP e-Bulletin is available to members of the Area Community Planning Groups and sign up is via cppadmin@argyll-bute.gov.uk. Paper copies are available and it is downloadable from the webpage.

Winding Up

The Helensburgh and Lomond Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership.

- If the Argyll & Bute Community Partnership is dissolved, the Helensburgh and Lomond Area Community Planning Group will cease to exist by default
- If a review of Argyll and Bute Community Planning Partnership delivery structure should recommend that Area Community Planning Groups should be dissolved to facilitate a new delivery structure, the decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with the Area Community Planning Groups and Argyll & Bute Council as lead partner for community planning within the area.
- Area Community Planning Group members may initiate a proposed wind up of the group by submitting a report outlining the reasons why it was felt the group was no longer required to the Management Committee in the first instance. The decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with Argyll & Bute Council as lead partner for community planning within the area

Approved and adopted at the Helensburgh and Lomond Area Community Planning Group meeting held in March 2015

Amended March 2015 to reflect a change in the meeting cycle

Amended March 2016 to clarify procedure if either the Chair or Vice Chair resigns during their term of office and amend number of days meeting papers are to be circulated prior to meeting date

Amended February 2017 to clarify procedure if outgoing office bearer wishes to stand for re-election.

Amended February 2019 to clarify terms in respect of the Local Outcome Improvement Plan / Area Community Planning Action Plan.

Amended February 2020 to clarify Communications, specifically the sharing of best practice and other minor changes to ensure ongoing currency and appropriateness for the work of the Area CPG.

Amended February 2021 to clarify language and terminology and to include reference to Fairer Scotland Duty.

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Helensburgh and Lomond Area Community Planning Groups Membership

Partner Organisation	Contact Name
Argyll and Bute Council	Cllr L Douglas, Cllr Barbara Morgan
Community Councils	Arrochar, Cardross, Cove and Kilcreggan, Garelochhead, Helensburgh, Luss and Arden, Rhu and Shandon, Rosneath and Clynder
Police Scotland	Inspector Roderick MacNeill
Community Development Trusts	Arrochar and Tarbet Community Development Trust
Scottish Fire and Rescue	Albert Bruce, Stuart MacDonald
Health and Social Care Partnership	Carole-Anne McDade
TSI	Samantha Stubbs
Dunbritton Housing Association	Sephton MacQuire
Youth Forums	Ruth Cairns
Scottish Health Council	Alison McCrossan
Strathclyde Partnership for Transport	Allan Comrie
Plastic Free Helensburgh	Angela Anderson
Time for Change Argyll and Bute	Angela Anderson
Loch Lomond and the Trossachs National Park	Charlotte Wallace, Fiona Jackson
Live Argyll	Colin Crichton
Grey Matters Active Aging	Christine Woods
Garelochhead Station Trust	Morevain Martin
Visiting Friends	Jayne Burnett
Gibson Hall	Laura Cameron
Scottish Enterprise	Janice Kennedy
Department for Work and Pensions	Lynn Campbell
Transport Scotland	Neil MacFarlane
Ministry of Defence	Sophia McArdle
Skills Development Scotland	Susan MacRae
Living Well Network	Audrey Baird

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